



मालवीय राष्ट्रीय प्रौद्योगिकी संस्थान जयपुर
MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR
JLN Marg, Malaviya Nagar, Jaipur – 302017, Rajasthan.

CENTRE FOR ENERGY AND ENVIRONMENT

Advt. No. MNIT/CEE/GIZ/01/2024

Date: 01-04-2024

Advertisement for project assistant (one)

Applications are invited from the interested candidates for **ONE** temporary position of Project staff to work in handle data entry, typing tasks and report preparation for the ongoing consultancy titled "Developing Revised Climatic Zone Classification of India," sponsored funded by GIZ at the Centre for Energy and Environment, MNIT Jaipur.

Details of qualifications, emoluments and duration are given below:

| | |
|---------------------------------|---|
| Name of position | <u>Project Assistant</u> |
| Number of Positions | 1 (One) |
| Essential Qualifications | MBA with minimum 2 years of working experience on an international R&D project along with knowledge of documentation and administrative work will be preferred. |
| Desired experience/ requirement | Hands-on experience of documentation and managing R & D project in any government academic institute. |
| Duration | 06 Months The post is purely temporary on contract basis with an appointment for a period of <u>06 months</u> . |
| Consolidated salary | Rs. 40000/- per month for SIX months. |

How to apply: Interested candidates should submit their resume with credentials with experience certificates on the given address:

Prof. Jyotirmay Mathur
Centre for Energy and Environment (Opp. Estate section)
Malaviya National Institute of Technology
J.L.N. Marg, Jaipur (India) -302 017

Last date of submission of application: 5 PM (IST), May 07, 2024

General instructions:

1. Selection committee of MNIT Jaipur reserves the right to fix suitable criteria for short-listing of eligible candidates.
2. Candidates will be short listed for the interview based on merit and experience of the available candidates. Only short-listed candidates will be notified and the decision of the selection committee

will be final. The date and time of interview will be informed by email to candidates and hence a valid email address should be provided by the candidate in the application.

3. No TA/DA will be provided to the candidates called for the interview.
4. Canvassing in any form will disqualify the candidate from the eligibility.
5. Provision for accommodation in MNIT Hostel is not guaranteed.
6. Candidates who are already employed should produce 'No objection Certificate' (NOC) from the employer.